

Application for Admission to an Undergraduate Award

Name _____		
Title	Given Name/s	Family Name
On all official documentation your name will appear as Given Name/s, Family Name - if this is not how your name appears in your passport or birth certificate, please print your name in the space below as it appears on these documents.		
Curtin Student ID (if previously a Curtin/WAIT Student)		
Email	Telephone	
Course Number		
Course Title (eg. Bachelor of Commerce)		
Major area of study (eg. Accounting & Finance)		

- International students applying to study **onshore in Australia** should complete an "International Application for Admission to an Undergraduate Degree or Postgraduate Coursework Degree"
- Students wishing to enrol in **extension studies** or not for award should complete an "Application to Enrol - Non-Award" form
- **All other students** including International students applying to study **outside Australia** at an undergraduate/honours level are to complete this form

All Application Forms are available for download from www.prospective.curtin.edu.au

PERSONAL DETAILS

If your name has changed since you were last enrolled at Curtin/WAIT, please print previous name and provide certified evidence. (eg. Marriage Certificate)						
Are you a current Curtin student applying to switch courses? <input type="checkbox"/> Yes <input type="checkbox"/> No						
If yes, please state course number and title of course you are currently enrolled in.						
If you are a Curtin Staff member, please provide Curtin staff ID number.						
Date of Birth						<input type="checkbox"/> Male <input type="checkbox"/> Female
	Day	Month	Year			

CONTACT ADDRESS

Number and Street					
Suburb/Town					
State		Postcode		Country	

PERMANENT ADDRESS (if different from above) Note: A Post Office Box Number is **NOT** acceptable

Number and Street					
Suburb/Town					
State		Postcode		Country	

Which address do you have as your mailing address? <input type="checkbox"/> Contact <input type="checkbox"/> Permanent
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OTHER CONTACT DETAILS

Home Telephone		Work Telephone	
Mobile Telephone		Fax No.	

PERSONAL STATISTICAL DETAILS

The information below is used for the purposes of Government reporting.

What is your Citizenship or Residency Status? Please tick relevant category and where necessary provide dates.						
<input type="checkbox"/> Australian Citizen	<input type="checkbox"/> Australian Permanent Resident (Humanitarian Visa)	<input type="checkbox"/> Possess a Temporary Entry Visa (or diplomat or consular representative)				
<input type="checkbox"/> Australian Permanent Resident	<input type="checkbox"/> New Zealand Citizen (or diplomat or consular representative)	<input type="checkbox"/> Overseas student residing overseas during your studies				
Please indicate applicable Visa Subclass _____						
What date was residency granted? (applicable to Australian permanent residents including humanitarian)						
	Day	Month	Year			
In which country were you born?						
If you were not born in Australia what was your first year of arrival? (not applicable to overseas students residing overseas)						
	Year					
What is your country of citizenship?						
What is the main language spoken at your permanent home residence?						
Are you of Aboriginal descent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No				
Are you of Torres Strait Island descent?	<input type="checkbox"/> Yes	<input type="checkbox"/> No				

MEDICAL/DISABILITY NEEDS

The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.

Do you have a disability, impairment or long-term medical condition which may affect your studies? Yes No

If you answered yes to the above question, please indicate the type/s of disability
 Hearing Vision Learning Medical Mobility Other

Would you like to receive information on support services, equipment and facilities available that may assist you? Yes No

SECONDARY LEVEL EDUCATION

Please complete the following information if you completed Year 12 studies within Australia in the last two years.

Name of Year 12 Institution		State	
The year in which you attended Year 12		What Suburb/postcode were you residing in when you completed Year 12?	

EDUCATIONAL QUALIFICATIONS

Please provide details of all formal studies that you have completed or those that you are currently undertaking. This information will be used to assess your eligibility for admission into Curtin.

You are required to supply an original or certified* copy of your academic award/s and transcript/s for all tertiary studies except those undertaken at Curtin. Academic records must contain an explanation of grading system descriptions.

QUALIFICATIONS FOR ENTRY

Educational Attainment	Name of Institution	Course Title (if applicable)	Last Year completed/enrolled OR expected year/date of completion
Completed Higher Education postgraduate level course			
Completed Higher Education bachelor level course			
Completed Higher Education Diploma/Assoc. Degree level course (include courses taken overseas)			
Incomplete Higher Education course			
Completed TAFE/VET award course			
Completed other Australian qualification or Certificate of Attainment or Competence eg. Nursing Registration, University Preparation Course			
Other Educational Qualification or Certificate of Attainment/Competence (including Secondary and Post-Secondary)			

OTHER SCORES (Please provide scores if applicable)

Special Tertiary Admissions Test (STAT)

V	Q	E	Overall Score	Year
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RECOGNITION OF PRIOR LEARNING

Would you like your qualification/s to be assessed for Recognition of Prior Learning Yes No

If Yes, you are required to submit an Application for Recognition of Prior Learning with your application.
This form can be downloaded from www.prospective.curtin.edu.au

ENGLISH LANGUAGE PROFICIENCY

As all courses are taught in English, applicants will need to meet Curtin's English language requirement. If your educational qualifications were not completed wholly or predominantly in English, please indicate what test/s you have sat (or intend sitting) and attach certified documentary evidence of results (as outlined on the checklist)

GCE 'O' level IELTS TOEFL
 CUTE ESL/ELACS Other (Please specify) _____

Please indicate if you are also applying for

English Language Enabling Course or ELICOS

Indicate the intended month of intake

COURSE INFORMATION (Please check availability at www.handbook.edu.au)

How do you intend to study? Full-time Part-time

What is your intended study mode? Internal Fully online Partially online External*

Do you intend studying at an Australian Campus? Yes No

If yes, What Campus eg. Bentley, Kalgoorlie _____

Note: *Students studying externally can only do this through the Bentley Campus

If you answered no to the above question, please indicate the offshore Partner Institution and Campus you intend studying at

Partner Institution _____ Campus _____

When do you wish to commence studies?

Year

Study Period

(eg. Semester 1, Semester 2)

ARE YOU APPLYING FOR SPECIAL CONSIDERATION? Yes No

Note: Applicants who believe they warrant special consideration due to extraordinary circumstances are also required to submit a Personal Statement with this application. (Guidelines for special consideration are outlined at www.prospective.curtin.edu.au. Only applications which meet the criteria will be eligible for Special Consideration.)

APPLICANT'S DECLARATION AND SIGNATURE

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.

I understand that the information collected on this form is to enable Curtin University of Technology to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by officers of the University strictly for these purposes and disclosed to State and Australian Government agencies (eg. DES, DEST) where required by law and to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.

I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.

I authorise Curtin University of Technology to obtain further academic information or official student records from any educational institution or recognised educational qualifications assessment body necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.

I understand that I have the right to access and amend personal information that Curtin holds about me, subject to legislation, by contacting the Freedom of Information Coordinator at foi@curtin.edu.au.

I acknowledge that Curtin University of Technology reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature

Date

PRIVACY STATEMENT

At Curtin University of Technology, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is "personal information". For details of how the University will use, disclose and protect your personal information please refer to <http://about.curtin.edu.au/privacy.html>

HOW TO APPLY

Important Checklist to ensure a quick response to your application.

- Please print clearly in black or blue ink and complete all questions correctly.
- Prior to making an application please familiarise yourself with any Specific Requirements which relate to the course you are applying for. Refer to www.tisc.edu.au or the current TISC Guide.
- Enclose original or certified* copies of all previous qualifications including award certificates (if applicable) and academic transcripts with grading system descriptions.
- Enclose Application for Recognition of Prior Learning (RPL) if applicable.
- If you are a Permanent Resident, please include certified* proof of residency status.
- If your previous studies do not meet Curtin's standard English requirements, enclose certified* copies of your English language qualification or details of English language proficiency. Refer www.prospective.curtin.edu.au
- Enclose certified* copy of evidence for change of name.
- Read and sign the Applicant's Declaration.

Lodging your application

Please complete this form and return to the relevant Divisional Student Services Office. Application processing times can vary and will be dependant upon the time of year the Application is submitted, however as a guide Applications are usually acknowledged within 14 days. IMPORTANT: If you apply by fax or email, offers can only be made once original or certified documentation and your original signature are sighted by Curtin staff. Facsimile copies of documents are not acceptable. Supporting documentation will need to be mailed once a conditional offer has been made.

Documents

*Certified means witnessed by a Curtin Representative, a Notary Public, Commissioner for Declarations, Justice of the Peace or the Academic Registrar of the Institute that issued the transcript. For further information refer to the Guidelines on Certification www.prospective.curtin.edu.au/howto/applydirect.html

Closing dates for applications

To confirm the closing dates, please check the website www.prospective.curtin.edu.au or contact the University's Admission Centre. Note: Admission to some courses is highly competitive, and applicants are encouraged to submit their application as early as possible.

Please submit your Application to the relevant Divisional Student Services Office

Bentley Campus, Kent Street, Bentley Telephone Fax

Please prefix telephone and fax numbers with (08)

Centre for Aboriginal Studies, Building 211 9266 7091 9266 2888

Centre for Regional Education, Building 610, Technology Park 1300 730 897

Curtin Business School, Building 407 9266 7713 9266 7713

Division of Engineering, Science and Computing, Building 314 9266 4600 9266 4606

Division of Health Sciences, Building 400 9266 4583 9266 4593

Division of Humanities, Building 209 9266 3400 9266 3345

Division of Resources and Environment, Building 314 9266 4600 9266 4606

WA School of Mines (Undergraduate), Building 314 9266 4600 9266 4606

If posting your application please send to relevant Divisional Student Services Office at the following postal addresses

Curtin University of Technology
GPO Box U1987
Perth WA 6845

Regional Campuses

Kalgoorlie Campus

WA School of Mines (Undergraduate)
Locked Bag 22
Kalgoorlie WA 6433

Northam Campus

Muresk Institute
Locked Bag 1
Northam WA 6401

For general admission enquiries please contact

University Admission Centre 9266 7805 9266 4108
Email: admissions@curtin.edu.au

Telephone Fax

1800 688377 9088 6151
(Freecall)

1800 246622 9690 1500
(Freecall)

To assist us in evaluating the effectiveness of our marketing strategies, please indicate how you first heard about the Course you are applying for.

Prospectus Website TISC Guide Newspaper Advertisement Recruitment Event

Other (please give details)

CURTIN USE ONLY To be completed by Authorised staff
Qualification Assessment

Authorised Officer please indicate status of applicant

- Qualified
- Not Qualified
- Qualified with conditions
 - Subject to provision of certified documents
 - Subject to providing final transcripts and award certificates
 - Subject to satisfying the University English competency requirements
 - Subject to successful completion of current studies qualification
 - Other _____

Please indicate the relevant liability category

- International Student-Offshore
- Domestic Fee Paying
- International Student-Partner
- Commonwealth Supported

Name and Signature of Authorised Officer: _____

BASIS OF ADMISSION

✓	Please indicate the Basis for Admission	Highest Level of Attainment
	School Leaver - TEE	Secondary Education
	Completed University Qualification	Bachelor/Postgraduate
	Completed VET (TAFE) Qualification	TAFE Award
	Completed one full-time semester (or equivalent) at University	Incomplete course
	Mature Age - TEE	Other Qualification
	STAT Test	
	Completion of Extension Units	
	Completion of 2 OUA Units	
	University Bridging/Foundation Program	
	Completed Private Provider Qualification (AQF)	
	Special Consideration	
	Special Matriculation	
	Completed Registered General/Mental Health Nurse	
	International Year 12 equivalent	
	International Post-Secondary qualification	
	Employment experience	

Non-Standard Entry Special Consideration Matriculation BOTPL

(Application and supporting certified documents to be sent to the University Admission Centre for assessment)

Please indicate your reason for Recommendation for Matriculation or Special Consideration

Authorised Officer: _____ Date: _____

UNIVERSITY ADMISSION CENTRE

- Approved Not Approved
- Approved with Conditions _____

Authorised Officer Name _____

Signature _____

Date of approval _____ Matriculation No: _____