

# APPLICATION FOR ADMISSION



Curtin University

For domestic and partner-offshore applicants to an Undergraduate or Postgraduate course

This form will be accepted by email only for courses that are not available through the Online Application form, eApplications.

Before you apply using this form please check that your course is available through the [Online Application](#). Please check if your course has any [special application requirements](#) prior to starting this application process. Email: [admissions@curtin.edu.au](mailto:admissions@curtin.edu.au)

If you are using an Apple computer, tablet or smart phone, you **must** download and complete this form using [Adobe Reader](#).

ATTACH PASSPORT  
SIZE PHOTO

For partner -  
offshore  
applicants only

## WHICH COURSE ARE YOU APPLYING FOR?

Have you previously been a WAIT/Curtin Student? Yes ☐ No ☐

If yes include your Curtin ID Number

Course Code

## PERSONAL DETAILS

Title (Mr, Ms etc) Date of birth Male  
Day Month Year Female  
Indeterminate/Intersex/Unspecified

Family Name

Given Name

Other Given Names

On all official documentation your name will appear as Given Name/s, Family Name - if this is not how your name appears in your passport or birth certificate, please print your name in the space below as it appears on these documents.

If your name has changed since you were last enrolled at Curtin/WAIT, please print previous name.

**Please note:** Two forms of evidence are required for change of name from the lists below – one from each list is required.

### Change of name:

- | (Primary)                        | (Secondary)                              |
|----------------------------------|--|
| - Citizenship Papers             | - Medicare Card                          |
| - Birth Certificate (or Extract) | - Valid Drivers Licence                  |
| - Passport                       | - National Identification Card           |
| - Registered Deed Poll           | - Marriage Certificate or Divorce Decree |

## ADDRESS DETAILS (CONTACT)

Number and Street

Suburb/Town State

Country Postcode

## ADDRESS DETAILS (PERMANENT) (For Australian Citizens and Australian Permanent Residents, this must be an Australian address)

Same as above? Yes No Note: A Post Office Box Number is **NOT** acceptable

Number and Street

Suburb/Town State

Country Postcode

Which is your preferred mailing address? Contact Permanent

## CONTACT DETAILS

Home Telephone

Work Telephone

Mobile Telephone

Email Address \*It is mandatory to provide an email address

## PERSONAL STATISTICAL DETAILS

**What is your Citizenship or Residency Status? Please tick one relevant category only.**

- ☐ Australian Citizen ☐ New Zealand (NZ) Citizen ☐ Australian Permanent Resident (PR)
- ☐ Australian Permanent Resident (Humanitarian Visa) ☐ Overseas student residing overseas during your studies

What date was residency granted?  
(applicable to Australian permanent residents including humanitarian visa holders)

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Day                  | Month                | Year                 |

What is your country of citizenship?

NZ Citizens & PR only: Will you be residing in Australia during the study period? Yes ☐ No ☐

If country other than Australia, please provide your Passport Number

In which country were you born?

If you were not born in Australia what was your first year of arrival? (not applicable to overseas students residing overseas)

|                      |
|----------------------|
| <input type="text"/> |
| Year                 |

What is the main language spoken at your permanent home residence?

Are you of Australian Aboriginal descent? ☐ Yes ☐ No

Are you of Torres Strait Island descent? ☐ Yes ☐ No

## MEDICAL/DISABILITY NEEDS

**The information below is used to assist the University in monitoring, supporting and improving services to students with medical/disability requirements. Disclosing this information will not affect your admission to the University.**

Do you have a disability, impairment or long-term medical condition which may affect your studies? ☐ Yes ☐ No

If you answered 'Yes' to the above question, please indicate the type/s of disability

- ☐ Hearing ☐ Vision ☐ Learning ☐ Medical ☐ Mobility ☐ Other

Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you? ☐ Yes ☐ No

## SECONDARY LEVEL EDUCATION

Please complete the following information if you completed Year 12 studies within Australia and within the last 2 years:

Name of Year 12 Institution  State

The year in which you attended Year 12

What Suburb/Town were you residing in?

What was the postcode?

What is your Australian Tertiary Admission Rank (ATAR) (eg. TER, ENTER, UAI)?

If applicable, what is your Overall Position (QLD Year 12 applicants only)?

If applicable, what is your International Baccalaureate Diploma score?

## EDUCATIONAL QUALIFICATIONS

**Please provide details of all formal studies that you have completed or those that you are currently undertaking. This information will be used to assess your eligibility for admission into Curtin.**

You are required to supply colour scanned copies\* from the originals of your academic award/s and transcript/s (original language and translated copies) for all tertiary studies except those undertaken at Curtin. Academic records must contain an explanation of grading system descriptions.

\* Please check the [requirements of scanned documents](#) before attaching the required supporting documentation to your email.

| Educational Participation<br>(include courses taken overseas)  | Name of Institution | Course Title (if applicable) | Year last enrolled |
|--|---------------------|------------------------------|--------------------|
| Completed Higher Education<br>Postgraduate level course  |                     |                              |                    |
| Completed Higher Education<br>Bachelor level course  |                     |                              |                    |
| Completed Higher Education<br>Diploma/Assoc. Degree level course   |                     |                              |                    |
| Incomplete Higher Education<br>course  |                     |                              |                    |
| Completed Vocational (eg. TAFE)<br>award course  |                     |                              |                    |
| Completed other educational<br>qualification or Certificate of<br>Attainment or Competence eg.<br>Nursing Registration, University<br>Preparation course |                     |                              |                    |
| Completed Secondary Education  |                     |                              |                    |

## EMPLOYMENT DETAILS

If you are applying for a Postgraduate course on the basis of professional work experience, you must provide a current Curriculum Vitae outlining an appropriate level of significant work experience relevant to the field of study. Please refer to the [specific course application requirements](#) to see if this is an entry option for your course. Please note work experience does not satisfy Curtin University's English entry requirement. Please check with the University Admission Centre for English tests or programs that meet those entry requirements.

## EDUCATION LEVEL OF YOUR PARENTS OR GUARDIANS

The information below is used for the purpose of government reporting, disclosing this information will not affect your admission to the University.

|   | Parent / Guardian 1                                      | Parent / Guardian 2                                      |
|---|--|--|
| Do you know the educational background of your Parents/Guardians?   | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| <b>What is the highest level of education completed by your Parent(s) / Guardian(s)? CROSS APPROPRIATE BOX(ES)</b>                  |  |  |
| Postgraduate qualification (eg. Graduate Diploma, Masters Degree, PhD)  | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| Bachelor Degree   | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| Other post-school qualification (eg. Associate Degree, Diploma, Advanced Diploma, Completed Apprenticeship, Vocational Certificate) | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| Completed Year 12 schooling or equivalent   | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| Completed Year 10 schooling continued at school but did not complete Year 12 schooling or equivalent                                | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| Completed Year 10 schooling   | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |
| Did not complete Year 10 schooling  | <input type="checkbox"/>                                 | <input type="checkbox"/>                                 |

## CREDIT FOR RECOGNISED LEARNING

If you would like your qualification/s to be assessed for credit transfer please submit an [Application for Credit Transfer](#) with your Application for Admission form.

## ENGLISH LANGUAGE PROFICIENCY

As all courses are taught in English, applicants will need to meet Curtin's English language requirement, please indicate what test/s you have sat (or intend sitting) and attach certified documentary evidence of results (refer to Checklist section)

|   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Australian Year 12 | <input type="checkbox"/> GCSE 'O' level         | <input type="checkbox"/> Cambridge CAE/CPE | <input type="checkbox"/> IELTS (Academic)       |
| <input type="checkbox"/> PTE (Academic)     | <input type="checkbox"/> STAT (Written English) | <input type="checkbox"/> TOEFL (iBT)       | <input type="checkbox"/> Other (Please specify) |

Please indicate if you are also applying for Curtin's

|  |                                 |                                       |
|--|---------------------------------|---------------------------------------|
| <input type="checkbox"/> English Language Enabling Course or | <input type="checkbox"/> ELICOS | Indicate the intended month of intake |
|--|---------------------------------|---------------------------------------|

## COURSE INFORMATION

Major area of study (eg. Accounting, Journalism, Public Health, Chemical Engineering)

When do you wish to commence studies? Year  Study Period  (eg. Semester 1, Semester 2)

How do you intend to study? ☐ Full-time ☐ Part-time

What is your intended attendance mode? \* ☐ Internal ☐ Fully online/External ☐ Partially online

\*Please note that not all majors, streams and/or units under this course may be available via online/external study mode.

Do you intend studying at an Australian Campus? ☐ Yes ☐ No

If 'Yes', what Campus (eg. Bentley, Kalgoorlie)

If you answered 'No' to the above question, please indicate the Offshore Partner Institution and Campus at which you intend studying

Partner Institution  Campus

## APPLYING FOR SPECIAL CONSIDERATION

An application for Special Consideration is for NEW to Curtin students only. If you are NEW to Curtin and wish to be considered for special consideration please refer to the [guidelines and documentary requirements](#) and submit together with this application.

## PRIVACY STATEMENT

At Curtin University, the privacy of our students, staff and the people we deal with is very important to us. Much of the information that the University collects in order to provide the services that it does, is "personal information". For details of how the University will use, disclose and protect your personal information please refer to <https://informationmanagement.curtin.edu.au/privacy/>

## CHECKLIST

### Important Checklist to ensure a quick response to your application

|                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Colour scanned copies* from the originals of all previous qualifications including award certificates (if applicable) and academic transcripts with a grading system description and English tests. See guidelines.   |
| <input type="checkbox"/> | Attach passport size photo if applying to study with an offshore partner.   |
| <input type="checkbox"/> | Prior to submitting an application please familiarise yourself with any specific requirements which relate to the course for which you are applying for. Some courses must refer to the <a href="#">Admission Application Requirement website</a> .               |
| <input type="checkbox"/> | If applicable enclose Application for <a href="#">Credit Transfer from</a> .  |
| <input type="checkbox"/> | If you are an Australian Permanent Resident or New Zealand Citizen, please include proof of residency status.   |
| <input type="checkbox"/> | If your previous studies do not meet Curtin's standard English requirements, please submit scanned colour originals* of your English language qualification or details of English language proficiency. Please refer to <a href="#">Future Students website</a> . |
| <input type="checkbox"/> | Submit a scanned colour original* of evidence for change of name (if applicable).   |
| <input type="checkbox"/> | Read and electronically sign the Applicant's Declaration.   |

\* You must follow the requirements for scanned documents outlined in the [Admissions Centre Certification Guidelines and Scanned Documents Guidelines](#).

## SUBMIT YOUR APPLICATION

Please complete this form and email together with all your supporting documentation in accordance with the relevant guidelines to [admissions@curtin.edu.au](mailto:admissions@curtin.edu.au)

### Closing dates for applications

To confirm the closing dates, please check the [Application deadline website](#) or contact the Admissions Centre.

Note: Admission to some courses is highly competitive and applicants are encouraged to submit their application as early as possible.

## APPLICANT'S DECLARATION AND SIGNATURE

I declare that I have read the instructions on this application form and that the information I have provided is complete and correct.

I understand that the information collected on this form is to enable Curtin University to assess my application, create a record on its student database, undertake statistical analysis, meet statutory reporting requirements and further inform me about the course to which I am applying as well as the University's other courses/events. The information will be accessed by officers of the University strictly for these purposes and disclosed to State and Australian Government agencies (eg. Department of Education and Training (DET)) where required by law and to contractors (such as mail houses) engaged by the University to perform services on its behalf. Where personal information is to be provided to contractors, the University will require that confidentiality agreements be first entered into.

I agree that any personal information collected by Curtin University about me will be stored on the cloud in the Curtin Student Management database.

I understand that my application will be assessed based on Academic, Non-Academic, English and specific course requirements.

I agree to be bound by the [Statutes, Rules, By-Laws, Policies and Procedures](#) of the University as amended from time to time.

I understand that if I do not complete all the questions on this form, it may not be possible for the University to process my application.

I authorise Curtin University to obtain further academic information or official student records from any educational institution or other recognised institution within the education environment if necessary and/or, where my work experience is relevant, to verify my employment history for the purpose of making an informed decision about my application.

I understand that my personal information will be used for current and future Curtin related functions and activities.

I acknowledge that Curtin University reserves the right to vary or reverse any decision regarding admission made on the basis of incorrect, incomplete or fraudulent information.

Signature

Date

## FOR APPLICATION AND ADMISSION ENQUIRIES PLEASE CONTACT

### Admissions Centre

Student Services  
Building 101, Level 2  
Curtin University  
Kent Street  
Bentley WA 6102  
Tel: (+61) 13000 222 888  
Email: [admissions@curtin.edu.au](mailto:admissions@curtin.edu.au)

### Centre for Aboriginal Studies

Building 211  
Curtin University  
Kent Street  
Bentley WA 6102  
Tel: (+61 8) 9266 7091  
Fax: (+61 8) 9266 2888  
[cas.sso@curtin.edu.au](mailto:cas.sso@curtin.edu.au)

### Curtin Learning and Teaching

6 Sarich Way  
Technology Park  
Bentley WA 6102  
Tel: (+61 8) 9266 7632  
[uniready@curtin.edu.au](mailto:uniready@curtin.edu.au)

### Curtin Graduate School of Business

78 Murray St  
Perth WA 6000  
Perth Campus Enquiries  
Tel: (+61 8) 9266 3460  
Fax: (+61 8) 9266 3368  
[enquiries@gsb.curtin.edu.au](mailto:enquiries@gsb.curtin.edu.au)

### Western Australian School of Mines

Egan Street  
Kalgoorlie WA 6430  
Tel: 1800 688 377  
[wasmkalgstudent@curtin.edu.au](mailto:wasmkalgstudent@curtin.edu.au)

# CURTIN UNIVERSITY USE ONLY

## BASIS OF ADMISSION

| ✓ | Please indicate the Basis for Admission                         | Highest Level of Participation | ✓ |
|---|---|--------------------------------|---|
|   | School Leaver – (WACE or equivalent)                            | Secondary Education            |   |
|   | Completed University Qualification                              | Bachelor/Postgraduate          |   |
|   | Completed VET (TAFE) Qualification                              | TAFE Award                     |   |
|   | Completed one full-time semester (or equivalent) at University  | Incomplete course              |   |
|   | Completed two full-time semesters (or equivalent) at University |                                |   |
|   | Mature Age – TEE/WACE   | Other Qualification            |   |
|   | Special Tertiary Admission Test (STAT)                          |                                |   |
|   | Completion of Extension Units                                   |                                |   |
|   | Completion of 2 Australian Undergraduate Units                  |                                |   |
|   | University Bridging/Foundation Program                          |                                |   |
|   | Completed Private Provider Qualification (AQF)                  |                                |   |
|   | Special Consideration   |                                |   |
|   | Special Matriculation   |                                |   |
|   | Registered Nurse  |                                |   |
|   | International Year 12 equivalent                                |                                |   |
|   | International Post-Secondary Qualification                      |                                |   |
|   | Employment experience   |                                |   |

## NON-STANDARD ENTRY

☐ Special Consideration
 ☐ Bridging Course for Overseas Trained Professional (BOTP)
 ☐ Matriculation

### Authorised Officer please indicate status of applicant

☐ Qualified
 ☐ Not Qualified (Reason) \_\_\_\_\_

☐ Qualified with conditions

☐ Subject to provision of certified documents
 ☐ Subject to satisfying the University English competency requirements

☐ Subject to providing final transcripts and award certificate
 ☐ Subject to successful completion of current studies qualification

☐ Other \_\_\_\_\_

### Please indicate the relevant liability category

☐ International Student–Offshore
 ☐ Domestic Fee Paying
 ☐ International Student–Partner
 ☐ Commonwealth Supported

Name of Academic/Course Coordinator: \_\_\_\_\_

Signature \_\_\_\_\_
 

\_\_\_\_\_  
 Day    Month    Year

## UNIVERSITY ADMISSION CENTRE / OFFSHORE OFFICE

☐ Approved
 ☐ Not Approved
 ☐ Approved with Conditions \_\_\_\_\_

Authorised Officer Name \_\_\_\_\_

Signature \_\_\_\_\_
 

\_\_\_\_\_  
 Day    Month    Year